

WHAT IS CLAIMED IS

1. A method of providing a statement of work to an external source, the method comprising the steps of:

creating an initial statement of work in a predetermined format, the predetermined format of the initial statement of work having a plurality of sections;

associating a project for completion by the external source with the initial statement of work;

entering information into at least one section of the plurality of sections of the initial statement of work to generate a project statement of work, the information entered into the initial statement of work pertaining to the project associated with the initial statement of work;

storing the project statement of work in a database;

auditing the project statement of work;

transmitting a link to the external source having a location of the project statement of work in the database; and

accessing, by the external source, the project statement of work with the transmitted link.

2. The method of claim 1 further comprising the steps of:

attaching at least one file to a corresponding section of the plurality of sections, the attached at least one file including additional information pertaining to the corresponding section of the plurality of sections; and

designating technical data for use with the project statement of work.

3. The method of claim 2 further comprising the steps of:

assembling the project statement of work, the attached at least one file and the technical data into a statement of work package;

storing the statement of work package in the database;

transmitting a link to the external source having a location of the statement of work package in the database; and

accessing, by the external source, the statement of work package with the transmitted link.

4. The method of claim 3 wherein the step of accessing, by the external source, the statement of work package with the transmitted link further comprises the steps of:

providing, by the external source, appropriate security authorization to connect to the location of the statement of work package in the database;

viewing at least one of the project statement of work, the attached at least one file and the technical data from the statement of work package in the database; and

downloading at least one of the project statement of work, the attached at least one file and the technical data from the statement of work package in the database to the external source.

5. The method of claim 2 wherein the step of designating technical data further comprises the steps of:

evaluating the project and the external source for export control issues;

generating a list of files having technical data for use with the project statement of work; and

generating a list of recipients at the external source to receive the list of having technical data.

6. The method of claim 1 wherein the step of auditing the project statement of work further comprises the steps of:

checking for authority to transmit the link having the location of the project statement of work to the external source;

checking for inclusion of appropriate project financial information;

checking for compliance with export and intellectual property controls; and

summarizing, in a report, entry of information into each section of the plurality of sections.

7. The method of claim 1 wherein:

the step of creating an initial statement of work further comprises the step of retrieving a previously created statement of work from the database, the previously created statement of work being the initial statement of work, and at least one section of the plurality sections of the previously created statement of work having previously entered information; and

the step of entering information into at least one section of the plurality of sections of the initial statement of work further comprises the steps of:

adding new information into at least one section of the plurality of sections;

deleting previously entered information from the at least one section of the plurality sections of the previously created statement of work; and

modifying previously entered information from the at least one section of the plurality sections of the previously created statement of work.

8. The method of claim 1 further comprising the steps of:

designating the initial statement of work as a blanket statement of work;

adding at least one line item to the blanket statement of work, the at least one line item including a job description and a time estimate.

9. A computer program product embodied on a computer readable medium and executable by a computer for providing a statement of work to an external source, the computer program product comprising computer instructions for executing the steps of:

creating an initial statement of work in a predetermined format, the predetermined format of the initial statement of work having a plurality of sections;

associating a project for completion by the external source with the initial statement of work;

entering information into at least one section of the plurality of sections of the initial statement of work to generate a project statement of work, the information entered into the initial statement of work pertaining to the project associated with the initial statement of work;

storing the project statement of work in a database;

auditing the project statement of work;

transmitting a link to the external source having a location of the project statement of work in the database; and

accessing, by the external source, the project statement of work with the transmitted link.

10. The computer program product of claim 9 further comprising computer instructions for executing the steps of:

attaching at least one file to a corresponding section of the plurality of sections, the attached at least one file including additional information pertaining to the corresponding section of the plurality of sections; and

designating technical data for use with the project statement of work.

11. The computer program product of claim 10 further comprising computer instructions for executing the steps of:

assembling the project statement of work, the attached at least one file and the technical data into a statement of work package;

storing the statement of work package in the database;

transmitting a link to the external source having a location of the statement of work package in the database; and

accessing, by the external source, the statement of work package with the transmitted link.

12. The computer program product of claim 11 wherein the step of accessing, by the external source, the statement of work package with the transmitted link further comprises the steps of:

providing, by the external source, appropriate security authorization to connect to the location of the statement of work package in the database;

viewing at least one of the project statement of work, the attached at least one file and the technical data from the statement of work package in the database; and

downloading at least one of the project statement of work, the attached at least one file and the technical data from the statement of work package in the database to the external source.

13. The computer program product of claim 10 wherein the step of designating technical data further comprises the steps of:

evaluating the project and the external source for export control issues;

generating a list of files having technical data for use with the project statement of work; and

generating a list of recipients at the external source to receive the list of having technical data.

14. The computer program product of claim 9 wherein the step of auditing the project statement of work further comprises the steps of:

checking for authority to transmit the link having the location of the project statement of work to the external source;

checking for inclusion of appropriate project financial information;

checking for compliance with export and intellectual property controls; and

summarizing, in a report, entry of information into each section of the plurality of sections.

15. The computer program product of claim 9 wherein:

the step of creating an initial statement of work further comprises the step of retrieving a previously created statement of work from the database, the previously created statement of work being the initial statement of work, and at least one section of the plurality sections of the

previously created statement of work having previously entered information; and

the step of entering information into at least one section of the plurality of sections of the initial statement of work further comprises the steps of:

adding new information into at least one section of the plurality of sections;

deleting previously entered information from the at least one section of the plurality sections of the previously created statement of work; and

modifying previously entered information from the at least one section of the plurality sections of the previously created statement of work.

16. A system for providing a statement of work to an external source, the system comprising:

a server computer, the server computer comprising a storage device and a processor;

a statement of work application to provide a statement of work for a project to an external source, the statement of work application being stored in the storage device of the server computer, the statement of work application further comprising:

a database, the database storing information pertaining to the project and the statement of work;

a statement of work template having a predetermined format, the predetermined format of the statement of work template having a plurality of fields, the statement of work template being configured for entry of information into a statement of work for a project;

a submission wizard to evaluate a statement of work for completeness and to provide a statement of work to the external source; and

a technical data wizard to designate technical data associated with a statement of work; and

at least one client computer in communication with said server computer, said statement of work application being accessible on said at least one client computer.

17. The system of claim 16 wherein the statement of work application further comprises:

means for creating a statement of work;

means for storing a statement of work in the database;

means for attaching at least one file to a corresponding field of the plurality of fields of the statement of work template;

means for providing help to a user of the statement of work application; and

means for generating a statement of work formatted for a printer.

18. The system of claim 16 wherein the submission wizard further comprises:

means for evaluating a statement of work for required information and completeness;

means for preparing a report on the evaluated statement of work, the report summarizing a status of entry of information in the statement of work;

means for assembling a statement of work package, the statement of work package including at least one of a project statement of work, at least one attached file and designated technical data; and

means for transmitting a link to the external source, the transmitted link including the location of the statement of work package.

19. The system of claim 16 wherein the technical data wizard further comprises:

means for evaluating a project and external source for export controls;

means for generating a list of technical data items;

means for generating a list of recipients for the technical data items at an external source;

means for sending technical data items to an external source;

means for monitoring a status of a transaction with an external source;

and

means for an external source to retrieve technical data items.

20. The system of claim 16 wherein:

the at least one client computer and the server computer are connected by an Intranet;

the means for creating a statement of work further comprises;

means for selecting a type of statement of work, the type of statement of work including a draft statement of work and a project statement of work;

means for selecting a format for a statement of work, the format for a statement of work including a standard statement of work and a blanket statement of work;

means for retrieving a previously created statement of work from the database;

means for associating a project with a statement of work; and

the statement of work template further comprises:

means for entering general project information;

means for loading a statement of work into the statement of work template;

means for adding information to a loaded statement of work;

means for removing information from a loaded statement of work; and

means for revising information in a loaded statement of work.